

# UNLOCK YOUR SCHOOL'S FUTURE

## Board Agenda Meeting # 4- In School Hall

Burrendah Primary School – 6:00pm - 7:30pm Wednesday 7<sup>th</sup> June 2023

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<b>1.0</b>	<b>Welcome and Apologies - 3 mins</b>	Presenter(s)
1.1	Opening and Welcome	Brad
1.2	Apologies: Kelly, Binny, Kevin, Mitchell and Daniel	
1.3	Confirmation of agenda - Steph to record minutes in Annie's absence	
<b>2.0</b>	<b>Disclosure of Interest - 2 mins</b>	
2.1	Conflicts of interest and disclosure of interests	Brad
<b>3.0</b>	<b>Minutes of Previous Meeting - 10 mins</b>	
3.1	Adopt minutes of previous meeting- <i>Paula and Shen to move and second.</i>	Brad
3.2	Actions arising from previous meeting <i>Inductions to occur at the beginning of next term. Gavin – completed training online.</i>	Brad
	Welcome to new community members <i>BW welcomed Shen. Shen introduced herself.</i>	Brad
<b>4.0</b>	<b>Priority Item A – NSOS Focus Area strategies - 20 mins</b>	
4.1	Focus areas for 2023 are: Parent Engagement, Physical Environment and Sport. Investigate what further strategies are needed for these focus areas?  <i>Paula:</i> <ul style="list-style-type: none"> <li>• <i>Identify anything that the Board could be doing to improve/promote the 3 focus areas</i></li> <li>• <i>Reviewed ideas of 3 focus areas from previous board meeting</i></li> <li>• <i>Activity: what can we build on? Improve? How might you bring your skills to assist with building on these ideas?</i></li> <li>- <i>Shared ideas from each focus area:</i> <ul style="list-style-type: none"> <li><i>Physical environment: flexible furniture, strategic plan what this will look like</i></li> <li><i>Sport: Is it well-known what is happening in the area of sport? Survey parents for further clarity. Board members to promote sport.</i></li> <li><i>Parent engagement: <b>development of a communication strategy.</b> What do we do with it? How do we do it? Why? 72% are EAL/D families at BPS and Shen explained model implemented at Riverton PS (Mother's group/Father's group)</i></li> </ul> </li> <li>• <i>Next step: find out from parents specific sport responses via a survey</i></li> <li>- <i>How do we get our school noticed for a significant build?</i></li> <li>- <i>What is happening to neighbouring schools?</i></li> <li>- <i>*What is the communication plan?</i></li> </ul> <i>*Presentation will be placed on Connect to refer to.</i>	Brad/Paula
<b>5.0</b>	<b>Priority Item B – Naming of new Undercover Area (UCA) - 15mins</b>	
5.1	Three names will be selected by Board from names provided by the school community for consideration. The 3 names will be given to the school community to vote on. Highest ranked name will be the name for the UCA. This name will be announced at the NAIDOC Assembly. <ul style="list-style-type: none"> <li>• <i>GT explained the meaning behind the Nyoongar names of the suggestions</i></li> </ul>	Gavin

	<p>- <i>All blocks are currently bird names</i></p> <p><i>Vote: meeting place, emu or cockatoo (red-tail black) These names will be given to the school community to vote on via a survey.</i></p>	
<b>6.0</b>	<b>Priority Item C- Flexible furniture classroom visit 15 mins</b>	
6.1	<p>Deb to do a guided tour of Room 21's flexible furniture <i>Visited Room 21. Tried some of the furniture in the classroom.</i></p> <p><i>Steph showed a few photos of the recent Open Classroom in Room 17.</i></p>	Deb R
<b>7.0</b>	<b>Reports and Operational Matters - 10 mins</b>	
7.1	<p>Principal Overview on Connect <i>Discussed Principal overview- NAIDOC</i></p>	Janine
<b>8.0</b>	<b>Items for Next/Future Meeting(s) - 5 mins</b>	
	<ul style="list-style-type: none"> <li>• NAPLAN results (TBC) <ul style="list-style-type: none"> <li>• Communication with parents strategy</li> <li>• Questions to consider for Sport to ask parents via survey</li> </ul> </li> </ul>	
<b>9.0</b>	<b>Checkout and Meeting Close/Adjournment - 10 mins</b>	
	<p>GT – enjoyed presenting JK – thanks for the presentations. Welcome to Shen Paula – enjoyed learning about the meaning behind the names for the new building SW – thanks for keeping up with my minute-taking. Great presentations by Paula and Shen. DR – enjoyed Paula's presentation and great to narrow down the focus areas. Thanks GT for your presentation Shen – background information made it easier to decide on names for UCA BW – thanks to Gavin and Paula for the presentations. Welcome Shen. Going overtime shows that we have the interest of the board. Allows us to show concerns and discuss important topics.</p> <p>Meetings in school hall unless indicated as online (Week 4 meeting each term)</p> <p>Meeting #5 – Wednesday 9th August <i>online</i> Meeting #6 – Wednesday 6th September Meeting #7 – Wednesday 1<sup>st</sup> November <i>online</i> Meeting #8 – Wednesday 29<sup>th</sup> November</p> <p>Meeting closed at 7:55pm by BW</p>	



Signed (Chair)

Date: 12<sup>th</sup> June, 2023